

Welcome to Southern Utah Volleyball Academy

Welcome to our club. We are anxious, as always, to get started and watch the progress of our athletes over the next several months. We welcome those of you that are new and are glad to see those of you that are returning from last year. Last season did not run as smoothly as we would have liked, therefore we have done some restructuring. We understand we have weaknesses and have addressed those issues in order to improve in specific areas. It is a constant learning process and we will continue to make improvements each year. This handbook is full of information concerning our club policies and procedures. Please read through this carefully and completely so that you have a better understanding of what our club is all about. We expect all players and parents to know and understand the following material. Due to the increasing amount of individuals involved in our program, most of our communication is via e-mail. Below is a list of important contact information. If you have any questions and/or concerns please contact Darice or Michelle so that they can help you.

IMPORTANT CONTACT INFORMATION

Web-site: www.southernutahvolleyball.com

Club e-mail: suvavolleyball@yahoo.com

Darice (personal e-mail): dsp5@hotmail.com

Michelle (personal e-mail): mxmurphey@msn.com

Darice: 435-773-5326

Michelle: 435-773-5327

Physical Address:

389 N Industrial Rd. Bldg. 11 & 12

St. George, Utah 84770

Mailing Address:

P.O. Box 2261

St. George, Utah 84771

Mission Statement

Southern Utah Volleyball Academy is a competitive volleyball program dedicated to advancing the personal and athletic development of each individual member.

SUVA offers girls volleyball competition teams that compete regionally and nationally throughout the calendar year. Ages represented in the club range from 10 to 18 years old. It is the philosophy of SUVA to teach the basic fundamental skills of the game and instill work ethic and competitive spirit in each girl. In doing so, we aim to create a positive team atmosphere in which each individual will thrive. It is our goal to prepare our athletes to compete at the club, high school, and collegiate levels. Our coaching staff represents experience at all levels named above. As a whole, we will make every possible effort to assist each member in reaching their individual volleyball goals.

Commitment

Our staff is really looking forward to the upcoming season. They will devote 100% of their time and effort to our program and their individual team. We require that same amount of commitment and effort from our athletes. We are looking for the player who is committed to reaching her potential and who is willing to work hard to achieve this. Although it improves each year, we continue to have issues with commitment. **IF YOU DO NOT PLAN ON PLAYING FOR THE ENTIRE SEASON, PLEASE DO NOT JOIN.** Quitting the team because you have other obligations is unfair to those girls that want to play and are committed for the entire season. In addition, you will be responsible for any remaining balance on your account as found in the Parent Code of Conduct. We understand that young people are being pulled many different directions and are very sensitive to this fact. This is why we are letting you know what our expectations are before the season starts. We encourage all to play but expect that once you sign up, you are making a commitment for the duration of the season.

Tournaments

We are members of the Intermountain Volleyball Association. Their headquarters are in Salt Lake City. This is where the majority of the tournaments are held. Participation in club requires that we travel to Salt Lake for regional tournaments. Very seldom do the tournaments come to the southern part of the state. We have no control over this. It is determined by the region office. **REGARDLESS OF WHERE TOURNAMENTS ARE HELD, PARENTS ARE RESPONSIBLE FOR GETTING THEIR GIRLS TO AND FROM ALL REGIONAL TOURNAMENTS.** Coaches and/or club representatives will not be responsible for finding your child a ride to tournaments. If you are traveling to a national tournament, all travel arrangements will be taken care of. We encourage parents

to show support when possible. This includes regional and national tournaments. We encourage parents that are unable to make it to a regional tournament to try to coordinate car pools according to individual availability and tournament schedules. All finalized tournament times and site information will be handed out a week prior to the tournament. This gives you ample time to make arrangements. Three weeks advance notice is required if you cannot attend a tournament. Teams attending national tournaments will travel together as a team with a club representative and coach. In regards to these national tournaments, they are three days long (if not longer) and do require Sunday play. If you are not willing to play on Sunday, you will not attend any national tournaments. Let us remind you that this is great exposure for each girl, particularly those girls wishing to play at the collegiate level.

Playing Time

Understand that practice and training is where you receive the most instruction and experience. Practices are the most important part of the club volleyball season. We recognize that each player will bring different strengths and abilities to their respective teams. We will use their talents as we see fit in order to achieve our teams' goals. In addition, playing time may be determined by the players' level of commitment to the team. For example, missing practice or being late for practice does not show exceptional commitment which may result in less playing time.

Tournament play is only a supplement to participating in club. **All teams will offer fair (not equal) playing time to each team player.** It is important that each player understand the concept of being part of a "team." Selfish acts will be grounds for dismissal from the team and club. If there is an issue with playing time or anything else, please let your daughter address it with her coach first. If any further questions arise, then the club director can be contacted. Please have ALL complaints in writing (or e-mail) when addressing the club director. **DO NOT approach the coach or director during the day of a tournament. Parents please refrain from approaching the coach concerning playing time.**

Player Conduct

Every athlete is expected to conduct herself appropriately at all times. You are representing SUVA. Show respect at all times to coaches, teammates, officials at tournaments, and parents. Be competitive, but not disrespectful toward other teams and/or clubs. Disrespect to anyone will not be tolerated!

Team Assignments

If it is in the best interest of the program, a player may be moved from one team to another based on one or more of the following (1) position (2) skill level (3) attitude (4) needed for tournament play (5) loss of player from another team. The coaching staff will have the authority to pull a player up or move a player down at any time. Please understand that we have placed your daughter on a team where we feel she will have the best opportunity to succeed. We have a very competent coaching staff that has evaluated each player and helped place them on appropriate teams.

Recruiting/Obtaining Scholarships

It is our goal at SUVA to enhance each girl's possibility of attaining a college scholarship. SUVA makes no guarantees, however if you hope to play in college we will assist you as best we can. It is your responsibility to inform our club director of your goals. We will assist in making skill tapes upon request; parents are responsible for game tapes. We have materials available to you that are conducive in planning for college recruiting. In no way are we trying to exclude those who do not wish to continue at the next level. We want to help each individual achieve their goal(s). We want kids who are serious about bettering their volleyball skills. You or your parents will be paying good money for this training and experience. We take it seriously. If you are looking for laid back practices; practices you can come to every once in a while, then we suggest you look elsewhere. This is not recreation volleyball. We want athletes who want to reach their full potential, from the beginner athlete to the elite athlete. We don't apologize for this, but are making this very clear up front.

Practice

Region teams will practice two times a week for 1 ½ hrs. Travel teams will practice two or three times a week for 2 hrs. Practice days and times have yet to be determined for individual teams. If an individual coach chooses to hold additional practices or goes overtime, that is at the discretion of the coach. Please arrive at practice ten minutes early so that you can utilize your entire block of practice time. If you must miss a practice, please inform your coach a minimum of 24 hours in advance. This allows the coach to plan practice appropriately. Understand that circumstances and schedules may require that some teams hold joint practices if a coach is unable to attend. Baby-sitting service is not provided, please be prompt to pick up your daughter after practice.

Concerning Fees

Monthly installment fees are due the first of each month. Please drop your payment in the drop box that is located inside the gym. Be prompt with your payment. Remember, we are passing along our expenses only; we do not have the bank balance to pay expenses without income. Our expenses must be paid on time and we expect the courtesy of your payment on time. We have implemented a no pay, no play policy because of problems we have had collecting dues in the past.

We are busy enough with club management; we do not need to spend time tracking down dues all month long. This is not a free service, so please do not treat it that way. There will be a \$15 fee for all bounced checks. We do now accept credit cards through the pay pal link on our web-site. You will need to add a 3% fee to each transaction. **THERE IS NO CREDIT OR PRORATION FOR PLAYERS WHO ARE UNABLE TO ATTEND TOURNAMENTS OR PRACTICES. IF FOR SOME REASON YOU SHOULD CHOOSE TO QUIT, YOU WILL NOT BE REFUNDED YOUR MONEY.**

GRIEVANCE REPORT PROCESS

Club Directors and their staff have an obligation to be familiar with the rules, guidelines and ethics codes of IVA Region and USA Volleyball. Lack of awareness, misunderstanding of a rule or standard is not a defense to a charge of wrongdoing. When a Club Director is uncertain whether a particular situation or course of action would violate policy or ethics, the director should consult with knowledgeable authorities.

When a member believes that there may have been a violation of the policy or ethics by another member, they should attempt to resolve the issue by bringing it to the attention of that individual if an informal resolution appears appropriate and when intervention does not violate any member rights that may be involved.

If you feel a violation is not appropriate for informal resolution or informal resolution did not resolve properly, you may need to file an official grievance. The steps for this process are:

- 1) Contact the Club Director that represents your area. If you feel there is a conflict of interest between the party with the grievance and the Club Director, contact the IVA Region Office.
- 2) Your Club Director may attempt another try at informal resolution of the violation.
- 3) If informal resolution fails again or is not appropriate, your Club Director will notify the IVA Region Office and the appropriate Ethics and Eligibility Chair Person, and assist you in filing the grievance with the IVA Region.
- 4) Complete a ***Southern Utah Volleyball Academy Grievance Report (found below)***. The form should be submitted with any supporting documents to the SUVA office, with a copy for the Region Director. The report will be forwarded to the appropriate Ethics and Eligibility Committee for review.

Club Directors and their staff do not file or encourage the filing of complaints that are frivolous and are intended to harm the respondent rather than to protect the public.

SOUTHERN UTAH VOLLEYBALL GRIEVANCE REPORT

You must submit, within ten (10) days from the date of occurrence, your grievance stating the specific matter being reported.

REPORT ON

(Club/Club Representative)

CONCERNING

(Violation)

Violation: Please include names, phone numbers of any witnesses. (Attach additional pages if necessary.)

Date: _____

Club: _____

Signed: _____

Phone: _____

Email: _____

Mail Forms To:

SUVA

P.O. Box 2261

St. George, Utah 84771

**ACKNOWLEDGEMENT OF RECEIPT OF HANDBOOK
OF POLICIES AND PROCEDURES FOR SOUTHERN
UTAH VOLLEYBALL ACADEMY**

I _____, do hereby acknowledge receipt of the Southern
Utah Volleyball Academy Handbook of Policies and Procedures. I certify that I have
read and understand the policies contained herein.

I agree to abide by the Code of Conduct as stated in the Handbook. I agree to utilize the
communication process as stated in the Handbook and I agree to abide by the stated
procedure to report any grievance I may have with any staff member or coach within the
SUVA program.

PRINTED NAME

Signature

Dated