

Intermountain Region

www.imvolleyball.org

Instructions:

1. Read the paragraph below that applies to you
2. Complete the online registration you will need to have your driver's license number.
Junior age player will need to have a parent complete this process. The parent will need their driver's license number.
3. Begin registration process by going to the "membership" button on the imvolleyball.org website. From there, decide if you are a new member or an existing member and click on the appropriate link.
4. After completing the Online Registration you MUST return to www.imvolleyball.org and go to the heading PAYMENTS at the top of the screen.

If you are a Junior Player

Your parent/guardian will need to complete the online membership process for you. They will need their driver's license number to complete the process. When you finish the Registration process print the confirmation page and take a copy to all Tryouts and give to the club you choose. You must also print and fill out the Junior Medical Release Form (part of the online registration process) and give this to your Coach. (Players should keep a copy with them at all times.) . **All junior players MUST select UNDECIDED as your club name when registering.** This will allow you to tryout at more than one club

If you are a Coach, a Team Rep, Club Director or Official

You will need your driver's license to complete the process. When you finish the Registration process, print the confirmation page and give to your club director. Every other year, coaches, team reps, and directs must complete and sign online Background Screening form (good for 2 years and part of the online registration). Note: The background screening process can not begin until your signed form and membership fees are paid for through PayPal. All coaches need to sign the IVA Coaches Code of Ethics form and IVA Participation Agreement. You will need to also do an Adult Medical Release form that you should carry to all events.

Junior Age Assistant Coaches that are 18 years old or will turn 18 years of age need to do the background screening process.

If you are a Chaperone

You will need your driver's license number to complete the process. When you finish the Registration process, print the confirmation page and give to your club director. You must also have completed the online Background Screening form (good for 2 years and part of the online registration). The background screening process can not begin until your signed form and membership fees are paid.. All Chaperones need to sign the IVA Chaperone Responsibility form and given to your Club director where the Club Director will send all paper work to the Regional office. You will need to also do an Adult Medical Release form that you should carry to events.

If you are an Adult member affiliated with a Junior Club Team

You must be an USAV member. You must have completed the online Background Screening form (good for 2 years and part of the online registration). The background screening process can not begin until your signed form and membership fees are paid. All coaches need to sign the Coaches Code of Ethics form and send to the Regional Office. You will need to also do an Adult Medical Release form that you should carry to events.

If you are an Adult Player Only

Print your membership confirmation form (part of the online registration process) and give to your Team Rep. You will also need to do an Adult Medical Release form that you should carry to events.

How Electronic Signatures work through our new Online Registration System

- Be aware that with electronic acceptance it is important that adult members register themselves and that a parent/guardian registers a junior player.
- With the Online signature, the individual completing the registration for a junior player is representing that he/she has legal capacity and authority to act for and on behalf of the minor.
- **Coaches and Club Directors should not register their players.** It is recommended to Club Directors to have a parent's meeting in a setting where computers are available to register your junior players online.
- When using the Online Signature to verify who is filling out the form, the Adult or Parent/Guardian will be asked for their Driver's License Number or the last 4 digits of SS#, so have it on hand before starting the process.